

THE COLLEGE BOARD ANNOUNCES

The Ninth Annual Summer Institute for International Admissions

Georgetown University, Washington, D.C.
June 16–20, 2008

Participants at this ninth annual Institute will come from:

- Counseling offices at overseas secondary schools;
- Counseling offices at U.S. private boarding/day schools; and
- EducationUSA Advising centers.

Network with college counselors from around the world.

Interact with admissions professionals at a college fair just for you.

Get specialized “A-to-Z” training on college counseling.

Earn graduate credit from San Diego State University (class paper and tuition required).

What are some of the topics to be covered at the 2008 Summer Institute?

- The Admissions Application: An Inside View
- Financial Aid Strategies
- Admissions Case Studies
- Technology Tips and Resources
- Ethical Issues in College Admissions
- Techniques for Recommendation Letters and Student Essays
- Update on Visa and Immigration Issues
- Testing Programs in Admissions
- Cultures in Conflict and Counseling Global Nomads
- Admissions Officers’ Panel

“I feel much more confident now. I have gained more knowledge, but more important, I know where to look for information! Professionally, I will have gained credibility with peers and students.”

—2007 Summer Institute Participant

New Counselor Workshop (Pre-Institute option)

June 15–16, 2008

If you have one year or less of experience in college admissions counseling, we encourage you to attend our two-part workshop on June 15 and 16 designed specifically for you! On Sunday, June 15, we will offer a four-hour workshop (1 to 5 p.m.) that will give you the basic tools, calendars, and resources to get you started. On Monday morning, June 16, part two of the workshop will provide the framework for integrating all you will learn during the Institute. A behind-the-scenes visit to the Georgetown Office of Undergraduate Admissions will be a highlight. Participants will receive a copy of the College Board College Counseling Sourcebook. Workshop fee includes lodging for June 15 and breakfast for June 16.

Summer Institute

June 16–20, 2008

The Institute opens on Monday afternoon, June 16, and ends with a closing dinner on Thursday, June 19. Sessions will be held Monday beginning at 2 p.m. and all day Tuesday through Thursday (8:30 a.m. to 5 p.m.).

Institute Facilities

Registration, lodging, meals, and all sessions will be provided on the main campus of Georgetown University. Participants will be housed in a modern and comfortable residence hall in single rooms. Full details on the Institute, including logistics, facilities, and the weeklong schedule, will be sent to registrants closer to the start of the Summer Institute.

Participant Fees

The 2008 Summer Institute fees are offered on a College Board member/nonmember basis.

The Institute on-campus resident fee includes four nights' lodging; four breakfasts, three lunches, and three dinners (opening dinner, closing dinner, and the night of Tuesday, June 17); and resource materials. Room checkout is on Friday, June 20, by 10 a.m.

The Institute commuter fee includes four breakfasts, three lunches, and three dinners (opening dinner, closing dinner, and the night of Tuesday, June 17); and resource materials.

On-Campus Resident	\$1,250 member; \$1,400 nonmember
Commuter	\$1,075 member; \$1,200 nonmember
June 14 Lodging (optional)	\$75 member/nonmember
June 15–16 New Counselor Workshop	\$195 member/nonmember
June 20 Lodging (optional)	\$75 member/nonmember
June 21 Lodging (optional)	\$75 member/nonmember

Optional Lodging: The Summer Institute leaves little time for sightseeing or shopping. If you want to extend your stay so that you can explore the city on your own, you may register for the optional nights of Friday, June 20 (checkout Saturday, June 21 by 10 a.m.) and Saturday, June 21 (checkout Sunday, June 22 by 10 a.m.). Participants are responsible for their own meals during optional lodging days.

Funding: Counselors at U.S. Department of State–assisted schools should contact their Regional Education Officer since funding/scholarships may be available.

Guests: Georgetown University does not have accommodations for guests (such as spouses and/or family members) of Institute participants. Guests may participate in the opening and closing dinners by paying the appropriate guest fees listed on the registration form.

Participants are responsible for their own travel expenses. There are three airports that serve the Washington, D.C., metropolitan area: Baltimore/Washington International Thurgood Marshall Airport (BWI), Dulles International Airport (IAD), and Reagan Washington National Airport (DCA). Taxis and/or shuttle services between these airports and Georgetown University vary in price. More details will be provided in your confirmation packet.

Institute Registration Deadline

This Institute is very popular among overseas schools and space is limited. Please submit your application as early as possible. Registrations will be processed in the order in which they are received. The registration deadline is May 21, 2008. Full payment of all Institute fees is due by June 1, 2008. A detailed packet of program and logistical details will be sent to you by e-mail or fax closer to the start of the Summer Institute.

Cancellation/Refund Policy

If a registrant is unable to attend the Institute, he or she may:

- Substitute a colleague from the same institution.
- Before June 1, request a refund of all fees paid, less a \$75 cancellation fee.
- After June 1 and before June 6, request a 50 percent refund of all fees.
- After June 6, all fees are nonrefundable.

All cancellations, substitutions, and requests for refunds must be made in writing. Refunds will be issued after the Institute.

If you have questions about the Institute, workshop, or logistics please e-mail ieworkshops@collegeboard.org

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Applicant Information

Male Female

First Name: _____ Last Name: _____

Professional Title: _____ School Name (Fall 2008): _____

School Address (Fall 2008): _____

City: _____ State/Province: _____ Postal Code/Zip: _____

Country: _____

School Telephone: () _____ School Fax: () _____

Current School Name (if different): _____

Current School Address (if different): _____

City: _____ State/Province: _____ Postal Code/Zip: _____

Country: _____

School Telephone: () _____ School Fax: () _____

E-mail: _____ E-mail 2: _____

Do not send me information and news regarding College Board services, products, and other offers via e-mail.

Is your school a member of the College Board? Yes No

How did you hear about the Summer Institute? U.S. Dept. of State Advertisement Web site Former Participant Other _____

Fees*

Amount

On-Campus Resident (includes opening and closing dinner):	\$1,250 member/\$1,400 nonmember	\$ _____
Commuter (includes opening and closing dinner):	\$1,075 member/\$1,200 nonmember	\$ _____
June 14 Lodging (optional):	\$75 member and nonmember	\$ _____
June 15 and 16 New Counselor Workshop:	\$195 member and nonmember	\$ _____
June 20 Lodging (optional):	\$75 member and nonmember	\$ _____
June 21 Lodging (optional):	\$75 member and nonmember	\$ _____
Guest Fees:	\$45 (June 16 Opening Dinner only)	\$ _____
Name of Guest:	\$75 (June 19 Closing Dinner only)	\$ _____
	\$115 (Opening and Closing Dinners)	\$ _____
Total Amount Due:		\$ _____

Payment Information

I am requesting funding from the U.S. Department of State Office of Overseas Schools* (**fax form directly to 202 741-4743**)

School Head/Director Signature: _____

Check or money order payable in U.S. dollars to The College Board (participant names must be listed on all checks)

Charge my credit card for the total amount due** American Express MasterCard Visa Discover

Card Number: _____ Expiration Date: _____

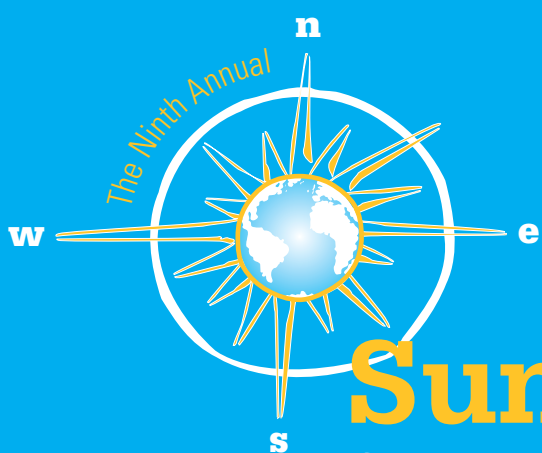
Name of Cardholder: _____ Signature of Cardholder: _____

Mail this form and payment to:
The College Board, Office of International Education
1233 20th Street NW, Suite 600
Washington, DC 20036-2375
or fax to 202 741-4743.

*Please see the Participant Fees section for more details.

** Please note that your credit card will be charged the lowest appropriate rate depending on the membership status of your institution on College Board records.

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