

AP[®] Annual Conference 2010

Sharing Knowledge. Motivating Students.

Washington, D.C.

July 14-18, 2010

Deadline for submission: Oct. 20, 2009

Call for Proposals

The Advanced Placement Program[®] and the AP[®] Annual Conference Steering Committee invite you to participate in developing the program for the College Board's AP Annual Conference 2010 by submitting a proposal for a main conference session.

As members of the AP and Pre-AP[®] communities, we share a commitment, and we must work together to ensure educational excellence for all our students. The AP Annual Conference is an opportunity for colleagues to come together from around the world to share experiences and best practices.

The College Board's AP Annual Conference Steering Committee welcomes your submissions. We recognize that AP Annual Conference participants are professionals who value learning in interactive sessions with audience involvement. The committee favors presenters who respect and encourage a diversity of views, and who demonstrate teaching strategies that help all students access and understand the concepts and knowledge inherent in the various academic disciplines, and acquire and practice the skills that demonstrate their understanding.

Areas of interest include:

- Topics specific to all AP subjects;
- Topics specific to particular Pre-AP areas;
- Access and equity in the AP Program, including Pre-AP as an equity tool;
- Building support for the AP teachers of the 21st century;
- Differentiated instruction;
- Building curriculum for college success;
- Best practices for administrators, AP Coordinators and counselors;
- Strategies incorporating AP into nontraditional school systems (e.g., virtual schools, block scheduling)
- Pre-AP strategies in middle school and early high school to diversify and expand an AP program

Guidelines and Procedures

- Submit a proposal only if you have secured **funding from your institution** to attend the conference and only if you are available to present at any time on July 16 and 17.
- Presenters are offered a 30 percent discount on the main conference registration fee.
- Presenters are responsible for their own travel, hotel arrangements and expenses.
- Submit no more than two proposals, either as a main presenter or co-presenter.
- Obtain consent before you list other individuals as co-presenters and provide their contact information. As a lead presenter, you are ultimately responsible for sharing with your co-presenters all information you receive from College Board staff about conference policies and logistics.
- All main conference sessions are scheduled to run for 75 minutes. You should plan your session to allow for sufficient Q&A time.

Guide to Writing Your Proposal

It is important that all potential presenters read and follow these guidelines for writing a session description and learning outcomes. Session descriptions that do not meet the criteria will not be considered.

- Learning outcomes must be stated clearly and describe the actual skills participants will develop during the workshop, as well as the specific ways the skills can be applied to the participants' work.
- Learning outcomes must be measurable, meaning that they are tangible and concrete, and could be observed or evaluated, if needed.

Examples of acceptable learning outcomes:

- "Participants will examine a model AP program from Dalton High School, and then develop strategies for implementing best practices in their own schools and classrooms."
- "Participants will learn how to teach analysis of narrative structure through a discussion of an author's intentions."
- "By learning about different assessment methods, participants will develop the skills needed to compare the effectiveness of formative and summative assessments. Participants will then design three formative assessment activities that they can use."
- "After hearing from the panel, participants will develop strategies for identifying faith-based and academic resources in the community, and for getting parents involved in the application process in order to assist their students."

Session descriptions should:

- Describe what participants will be doing, as opposed to what they will be receiving. (Explaining that they will "survey," "review," "assess" or "examine" can help shift the description to a participant-centered focus.)
- Speak in general terms about the topic, but should not attempt to capture the entire presentation.
- Emphasize what participants will be able to do with the information and knowledge gained.
- Be no longer than 80 words.

Please note that proposals promoting the purchase of books, materials or services will not be considered for the conference program. Individuals who wish to promote a product should contact Christine Schmidt at cschmidt@collegeboard.org to discuss exhibit or sponsor opportunities.

Please keep in mind that because of the need for a balanced program and also because of time and space limitations, not all qualified proposals can be accepted. If your proposal is not accepted for this year's conference, please submit one next year.

The AP Annual Conference Steering Committee will review all proposals and notify you of its decisions in January 2010.

Questions? Please write to: apnc@collegeboard.org.

To submit your proposal online, visit www.collegeboard.com/apac.

AP Annual Conference 2010

Proposal Form **Deadline for Submission:** Oct. 20, 2009

First Name: _____ Last Name: _____

Affiliation: _____ Title or Position: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Phone: _____ Ext.: _____ Fax: _____

Institution Type: Middle/High School College/University Association/Organization State/Federal Government

If applicable, please reply to the following (check all that apply):

1. My school is: Urban Suburban Rural Public Private 2. Current enrollment number: _____

Session Title (limit to 10 words): _____

Session Subject Please choose one:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Administrator | <input type="checkbox"/> European History | <input type="checkbox"/> Music Theory | <input type="checkbox"/> Pre-AP for English |
| <input type="checkbox"/> AP Coordinator | <input type="checkbox"/> French Language | <input type="checkbox"/> Physics B; Physics C:
Electricity and Magnetism; | <input type="checkbox"/> Pre-AP for Math, Statistics and
Computer Science |
| <input type="checkbox"/> Counselor | <input type="checkbox"/> German Language | Physics C: Mechanics | <input type="checkbox"/> Pre-AP for Science |
| <input type="checkbox"/> Art History | <input type="checkbox"/> Government and Politics: U.S. | <input type="checkbox"/> Psychology | <input type="checkbox"/> Pre-AP for Social Science |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Government and Politics:
Comparative | <input type="checkbox"/> Spanish Language | <input type="checkbox"/> Pre-AP for World Languages and
Cultures |
| <input type="checkbox"/> Calculus AB, Calculus BC | <input type="checkbox"/> Human Geography | <input type="checkbox"/> Spanish Literature | <input type="checkbox"/> Pre-AP for Administrators |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Japanese Language and Culture | <input type="checkbox"/> Statistics | <input type="checkbox"/> Multidisciplinary (please explain):
_____ |
| <input type="checkbox"/> Chinese Language and Culture | <input type="checkbox"/> Latin Literature | <input type="checkbox"/> Studio Art | |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Macroeconomics and
Microeconomics | <input type="checkbox"/> United States History | |
| <input type="checkbox"/> English Language and Composition | | <input type="checkbox"/> World History | |
| <input type="checkbox"/> English Literature and Composition | | | |
| <input type="checkbox"/> Environmental Science | | | |

Session Description: Please attach a typewritten summary of your session. It is important that presenters read and follow the guidelines for writing session description and learning outcomes listed on pages 1 and 2. **Session descriptions that do not meet these criteria will not be considered.**

This description will serve as the text for the final program. **Use no more than 80 words to describe your presentation.**

Biographical Information: Attach a one-page typed biographical sketch with professional credentials.

Intended Audience (check those that apply): New/Experienced Teachers Experienced Teachers AP Administrators
 New Teachers AP Counselors College/University Faculty
 AP Coordinators

List your proposed panelist(s). (If necessary, include information on a separate sheet of paper.)

First Name: _____ Last Name: _____

Affiliation: _____ Title or Position: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Phone: _____ Ext.: _____ Fax: _____

You should provide complete contact information for all your co-presenters so they can receive confirmations and other important information.

Important: Do not include individuals as co-presenters unless they have agreed to attend on any of the main conference days.

What other issues or topics would you like to have addressed at the AP Annual Conference?

Return by Oct. 20, 2009, to:

AP Annual Conference 2010
Attn: Effie Agapitou
The College Board, 45 Columbus Avenue
New York, NY 10023-6992

OR fax to 212-262-0946