

## Admission & College Counseling Institute High School Counselor Schedule

Monday, July 18	Activity
9:45 - 10:15	Brunch - served
10:15 - 10:45	Opening & Welcome (Texas ACAC & The College Board)
10:45 - 11:45	Introductions of Institute Team
	Institute Philosophy / Expectations, Details & Afternoon Activities
	Intro of Group (Icebreaker)
	Introduction to TCU/First College Presentation
	Institute Logistics / Housekeeping
11:45 - 12:10	BREAK - Move to assigned room
12:15 - 1:00	Participant Introductions & Setting the Stage
1:00 - 1:15	The College Board: Five Ways Education Pays
1:15 - 2:00	Getting Organized
2:00 - 2:15	Break
2:15 - 2:30	Identify Groups
2:30 - 3:00	Breakout into groups: List your areas of expertise, what you need to learn, what you need to create or undo in your office
3:00 - 3:45	Group Reports (4 groups at 10 minutes each) - create a list of knowledge and skills that are essential to a good program
3:45 - 4:30	Tools of the Trade: Resources Every Counselor Should Know About
4:30 - 4:45	Wrap-up of Day / Prep for Student Panel
4:45 - 5:30	Free Time
5:30 - 6:15	Networking Reception
6:30 - 8:00	Dinner and Student Panel

Tuesday, July 19	Activity
7:00 - 8:30	Breakfast
7:30 - 8:30	Tour of TCU Campus ( <i>optional</i> )
8:45 - 9:15	What do you think matters in college admission? GPA Game
9:15 - 9:45	Counseling for Public and Private College Admissions
9:45 - 10:30	The Art of Writing the College Essay
10:30 - 10:45	Break
10:45 - 11:30	Writing Counselor and Teacher Letters of Recommendation
11:30 - 12:15	College Assessments/Standardized Testing
12:30 - 2:00	Lunch / Extended Break
2:00 - 3:00	Crafting the Class
3:00 - 3:15	Break
3:15 - 4:45	Behind the Scenes: Field Trip to TCU Admission Office
4:45 - 5:45	Free Time
5:45 - 7:00	Networking Reception
6:30 - 10:00	Dinner at TCU or Night out in Ft. Worth area (shuttles provided)

<b>Wednesday, July 20</b>	<b>Activity</b>
7:30 - 8:30	Breakfast
8:30 - 9:15	Making the Most of College Visits
9:15 - 9:30	Explanation of Breakout Sessions
9:30 - 9:45	Break
9:45 - 10:45	Breakout Sessions: Counseling First Generation Students, Naviance, College Athletics and the NCAA, Performing and Visual Arts Admission
11:00 - 12:00	Breakout Sessions: Counseling First Generation Students, Naviance, College Athletics and the NCAA, Performing and Visual Arts Admission
12:00 - 1:00	Lunch
1:00 - 1:45	The ABC's of College Admissions
1:45 - 2:45	Advice from the Trenches: College Admission from the College Side Panelists: Michael Orr (UT-Austin), Manuel Carballo (Middlebury), Tracy Manier (St. Edward's)
2:45 - 3:00	Break
3:00 - 3:45	Working with Parents
3:45 - 4:30	How to Conduct a Successful College Fair
4:30 - 5:00	Prep counselors for college fair
5:00 - 6:00	Free time
6:00 - 7:00	College Fair
7:30 - 9:30	Reception / Dinner at Joe T. Garcia's
9:30 - 11:30	Bus shuttle to / from Ft. Worth and TCU

<b>Thursday, July 21</b>	<b>Activity</b>
8:00 - 9:00	Breakfast
9:00 - 10:30	Admission Presentations - small groups (learn about colleges!)
10:30 - 10:45	Break
10:45 - 11:30	Scholarships and Financial Aid: How it all works
12:00 - 1:30	Lunch / College Board Presentation / TACAC Mentorship Opportunities / winning elevator speeches
1:30	Institute Ends
1:30 - 2:30	Check-Out
1:45 - 2:30	Staff Closing