

COLLEGE BOARD
CHARGE TO THE ACADEMIC ADVISORY COMMITTEE FOR ENGLISH

The following draft is a list of charges—mission, responsibilities, functions—of the College Board's Academic Advisory Committee for English. The charges are assembled in the following categories:

- I) Organization and Administrative Functions
- II) Knowledge and Research in English
- III) Curriculum and Instruction
- IV) Measurement and Evaluation (Assessment)
- V) Professional Development

I. ORGANIZATION AND ADMINISTRATIVE FUNCTIONS

1. To inform and advise the College Board on the discipline of English.
2. To maintain an equitable balance of discipline representation and secondary/post-secondary representation on the Academic Advisory Committee for English.
3. To monitor and revise the English Committee's (Charge) on a regular basis to reflect changes within the mission of the College Board and changes within the historical disciplines.
4. To consult and collaborate with Regional College Board Offices concerning the goals and aims of the Academic Advisory Committee for English and for matters related to the learning and teaching of English.

II. KNOWLEDGE AND RESEARCH IN ENGLISH

1. To inform the College Board on important research and academic trends within the English discipline.
2. To act as a liaison between the College Board and professional organizations to facilitate sharing and collaboration.
3. To use the knowledge and skills that comprise the study of English to advise the College Board and to collaborate on its activities, projects, and programs.
4. To advise the College Board on academic standards, preparation, and achievement for success in post-secondary education.
5. To inform the College Board about cognitive research related to the teaching of English.

III. CURRICULUM AND INSTRUCTION

1. To develop an English Framework that guides the work and operations of the College Board, specifically in the development and quality of secondary English curricula.
2. To recommend to the College Board valid and effective practices related to the teaching of English.
3. To recommend to the College Board reviews and revisions to Advanced Placement (AP[®]) English courses.
4. At the request of the College Board, to review and make recommendations for the improvement of courses and course descriptions, study guides, or other instructional materials related to the teaching of Advanced Placement courses in English.
5. To advise the College Board concerning its activities related to pre-secondary school.
6. Advocate for equal access to post-secondary preparedness, opportunity, and success in English.

IV. MEASUREMENT AND EVALUATION (ASSESSMENT)

1. To advise the College Board on an effective and comprehensive set of examinations in English for use in preparation for college and in college selection, placement, credit and exemption.
2. To recommend research, validity studies, and curriculum surveys that aid in improving the examinations and help institutions make better use of them.
3. To maintain a collaborative effort with *AP*, *SAT II*, and *CLEP Test Development Committees* in English.
4. At the request of the College Board, to advise test development committees concerning issues related to assessment in English.

V. PROFESSIONAL DEVELOPMENT

1. To serve as an advocate for all secondary school teachers in their efforts to enhance their in-service professional development.
2. To identify guidelines for teacher education in English.
3. To recommend effective technologies for the learning and teaching of English.
4. To recommend programs and resources related to the content and the teaching of English.
5. To advise the College Board on content and various approaches for professional development.
6. To review College Board curricular materials and professional development publications.
7. To advocate access to quality professional development for all English teachers.